

**Minutes of the Tuesday, May 1, 2018
West Midland Family Center Board of Directors Meeting**

Board Members: **B. Dollard, R. Dishaw, B. Alba, D. Dub, B. Bowen, J. Buchanan,
D. Parrillo, T. Screws**

Excused: C. Stone, J. Weiler, W. Traschen

Advisors: **T. Misner**, C. Coons, **B. Schmidt, B. Dostal (via phone)**, S. Bowen,
A. Schmitz, E.J. Herst, L. Reeves, J. Lauderbach

Staff: **G. Dorrien, M. Finney, S. Love, J. Green**

B. Dollard called the meeting to order at 7:10 P.M. with B. Dollard reading the Mission Statement.

B. Dollard called for Public Comments – No public in attendance

Upcoming WMFC Events:

- Food give away, 100 Dow volunteers will be packing food baskets on May 16, they will be distributed on May 17.
- Preschool will be ending for the year on May 24.
- Families will attend Camp Neyati on either June 15-17 or July 16-18.
- Summer Program will be starting on June 26 – six week program.

Staff Report: Mike Sobolewski – reported on Dow COP program.

Motion to approve the Minutes of the March 6, 2018 Board Meeting:

- Motion B. Bowen / 2nd J. Buchanan / Motion Approved

Executive Committee – B. Dollard, Chair

- Did not meet

By-Laws– J. Weiler

- Did not meet

Nominating Sub-Committee - J. Buchanan

- We have finished nominations/voting for 2018.

Expansion Committee – G. Dorrien, Committee Member

- Still have lawn to be completed, we are still receiving bills from Three River's, they are holding retainage. Most everything is up and running as we expected. The expansion should be coming in under budget.
- The lift station has had an issue, Three River's has said they will stand behind the work. Exposed wire corroded due to being exposed to gases, the issue has been corrected for the time.
- Earl Soules was the recipient of the Phyllis Breedlove Friend of the Center award, he has worked diligently on the expansion project for the last three years – he is greatly appreciated.

Fundraising Sub-Committee – J. Buchanan, Chair

- Did not meet
- Reminder to donate to WMFC today through the “Give Local” program through the Midland Area Community Foundation – a portion of your donation will be matched by MACF.

Strategic Growth Committee- D. Parrillo, Chair

- Did not meet
- S. Love gave a progress report on how the staff is progressing with the Strategic Plan. Pleased with how things are going, still work to be done.
- We do need to have a few “Board Driver” positions filled in the Strategic Plan since R. Brock resigned, possibly look at the next board position being a person in the social work area.

Investments – B. Dollard, Chair

- Meeting is scheduled for July.
- Exploring the idea of moving the money to a new investment company.

Accounting / Budget Committee –B. Alba, Chair

- The 2017 year finished strong, we have approved the 2018 budget this week through the committee.
 - Board Approval for the 2018 Budget:
 - Motion B. Alba / 2nd D. Parrillo / Motion Approved
- Audit went great, they did send surveys to a couple of Board Members for input – this is a standard practice, members are chosen at random of who receives it.

Dow COP Committee – B. Bowen/G. Dorrien Committee Members

- Hope everyone gets the sense of how compassionate & caring Mike is toward the kids – he is awesome with the kids!
- Mike has really incorporated the COP program in with WMFC, they are no longer out on their “island”.

Activities Committee – B. Dollard, Chair

- Did not meet

Facilities Committee – B. Bowen, Committee Member

- The lift station has had an issue, Three River's has said they will stand behind the work. Exposed wire corroded due to being exposed to gases, the issue has been corrected for the time.
- Lots of trainings in the last couple of weeks from vendors that have equipment in the building – lots for us to learn about.

Human Resources Committee C. Stone, Committee Member

- The HR Committee is currently considering a policy for the annual bonus program. The intent is to reframe the bonus program to more accurately reflect its actual intent; that being an annual lump sum salary adjustment to ensure fair and competitive wages for very well deserving WMFC staff. The policy would also address employee eligibility for the bonus and how the bonus is calculated. (Via email to B. Dollard from C. Stone).

Communications Committee – W. Traschen, Chair

- W. Traschen is always willing to help with whatever I ask of her.

Auxiliary Committee – B. Dollard, Committee Member

- Bingo is doing better now than they were last year at this time. They seem to be having a smaller group but they are spending more money, they are also having new patrons each week attend. Attendance has been around 30 each week.

Executive Director's Report - G. Dorrien

- See report that was attached in the May 1, 2018 packet.
- There was a question about a comment in one of the reports of families being more in crisis this year. Renee Young has reported to Greg that there are many families that are involved with drugs, children have been threatening staff, families are not willing to help themselves when we make the referrals or try to get them the help they need. Many families cannot get help at this age unless their child has a speech issue, which will help get them involved with ESA. The county does not have enough community mental health services to help the families that are in need.

Board member, advisor, and staff comments:

- Volunteer Appreciation Event was wonderful, had a great turn out and everything looked/tasted fabulous.

Motion to Adjourn R. Dishaw /D. Parrillo Meeting adjourned at 8:35 pm by B. Dollard.

The next meeting is scheduled for **Tuesday, July 10, 2018** at 7:00 pm. at the West Midland Family Center.

Respectfully submitted,
Rod Dishaw / Missy Finney