

**Minutes of the Tuesday, May 4, 2021 (Online Zoom Meeting)
West Midland Family Center Board of Directors Meeting**

Board Members: **B. Dollard, B. Alba, M. Metcalf, B. Bowen, J. Buchanan, C. Allemang**

A. McGinnis, W. Mayton, J. Traschen, G. Wilson, J. Moses

Excused:

Advisors: J. Weiler, T. Misner, C. Coons, **B. Schmidt**, B. Dostal, S. Bowen,

A. Schmitz, E.J. Herst, J. Lauderbach, D. Parrillo

Staff: **G. Dorrien, M. Finney, S. Love, J. Green**

Dollard called the meeting to order at 6:03 P.M. with B. Schmidt reading the Mission Statement.

Dollard called for Public Comments – no public present

Upcoming WMFC Events:

- WMFC has been hosting monthly Surplus Food Distributions – if you are interested in volunteering talk to Helen.
- Looking for volunteers to help with concrete and in the gardens - talk to Ben or Renee Y
- Senior Services is starting with small activities tomorrow.

Staff Report: Trixie Onstott – Early Childhood updates

Motion to approve the Minutes of the March 2, 2021 Board Meeting

Motion B. Bowen / 2nd C. Allemang / Approved Unanimously

Investments – D. Parrillo, Chair

- Did not meet
- J. Green updated that investments are doing good! The market is very volatile right now, looking at big swings in the market.

Accounting / Budget Committee –B. Alba, Chair

- Met with the auditors, report was great.
- J. Green reviewed the financial statements with the board.
- The accounting and budget committee voted that the WMFC budget can handle a potential wage increase and will be passing it along to the HR committee for approval.
- The Payroll Protection 2 funding was approved and WMFC received \$362,000 to help cover staff wages.
- Looking to get a refrigerated truck to help with food distributions at WMFC and at other community events. We have received one grant to help cover the cost so far.
- Have purchased an electric pallet jack that has been very helpful with the food distributions, this was covered by a grant we received.

- We will be adding the food truck value in the financials, increased the final line by over \$3 million.

Dow COP Committee – B. Bowen/G. Dorrien Committee Members

- Working on getting the in-person meetings back up and running, it has been difficult with the state guidelines and the Covid19 numbers on the rise.
- The COP board decided to give all the students the same \$2000 scholarships this year. WMFC added \$6000 to the COP account at the Midland Area Community Foundation to make the scholarships happen for all the students.

Facilities Committee – B. Bowen, G. Dorrien Committee Members

- The solar panels are almost up and running, the final step is with Consumer's Energy.
 - Funds for the solar project came through the Strosacker Foundation in Gene Yehle's honor. We would like to do something to honor him when his family is in the area, we will wait until the fall if needed.
- The senior kitchen project is moving forward, we are currently getting prices and will decide what is being done once we have those. What we have received so far has the cost being close to \$250,000.

Human Resources Committee – A. McGinnis, Committee Member

- Did not meet
- Will call a meeting when I receive the information from the accounting and budget committee for the potential staff raises.

Communications Committee – J. Traschen, Chair

- Need to call a meeting to discuss moving forward on the thoughts about preschool marketing and the Google search ideas.

Auxiliary Committee – G. Dorrien, Ex. Director

- There are no current plans to open Bingo.

Executive Committee – B. Dollard, Chair

- Did not meet

Fundraising Sub-Committee – J. Buchanan, Chair

- Did not meet

By-Laws – M. Metcalf

- Did not meet
- M. Metcalf will be reviewing the by-laws and look for anything that needs to be refreshed.
- WMFC does have a Covid19 plan in place, will look to see if there are anything that needs to be updated.

Nominating Sub-Committee – J. Buchanan

- M. Finney will add to the agenda the names and terms of the board so it is available and accurate at each meeting.

Executive Director's Report – G. Dorrien

- See report in the packet

Board member, advisor, and staff comments:

- J. Buchanan suggested writing an article about the food distribution dollar value and how that has impacted the community.
- G. Dorrien asked the board for input on what the policy should/could be for staff that are exposed to Covid19, for those that have been vaccinated and those that have not been vaccinated.
 - Governor has a proposed plan on percentage of vaccinated people across the state, should WMFC look at this type of plan?
 - Consider staging out/sunset policy the paid off plan to give staff an incentive to get the vaccine done by a certain date.
 - Use the percentage of staff vaccinated as a re-opening plan to give staff and incentive about what we could be doing for the community...ex; bowling, basketball, Bingo, etc.
 - The requirement to pay staff for those days off ended in January, it is now optional.
 - Need to consider that we do not want to discourage staff from not reporting symptoms so they will not need to take time off without pay.
 - To get a better idea of how many staff are vaccinated, could ask staff to report they have been vaccinated instead of asking those to report they have not been vaccinated.
 - It is disheartening to hear that one staff is vaccinated and another is not, then when the unvaccinated person contracts Covid19 the entire classroom is in quarantine.
 - Staff that are vaccinated are working harder picking up the other staff work than those that are getting paid time off because they are in quarantine.
 - Having to put classrooms in quarantine puts a huge burden on families, if we can help this not happen then we should be doing that.
 - There is a group of people that will refuse to get the vaccine on principle.
 - The health department does have a policy in place for children that are not vaccinated. The family has to go through extra steps to get their child in school and to keep them home if there is an exposure with a vaccine preventable disease.
 - This is a personal choice for staff not getting the vaccine now that it is readily available, these staff should not be given extra pay at this point.
 - A. McGinnis will do some research on what other organizations are doing with vaccinated/unvaccinated staff.
 - The board agreed that we should end the paid time off policy for exposure/diagnosis of Covid19.

Motion to Adjourn J. Buchanan /B. Bowen Meeting adjourned at 7:15 pm by Dollard. The next meeting is scheduled for **Tuesday, September 7, 2021** at 6:00 pm. at the West Midland Family Center or via Zoom.

Respectfully submitted,
Joy Buchanan / Missy Finney