

**Minutes of the Tuesday, May 7, 2019
West Midland Family Center Board of Directors Meeting**

Board Members: **B. Dollard, D. Dub, B. Bowen, J. Buchanan, A. McGinnis,
D. Parrillo, T. Screws**

Excused: R. Dishaw, B. Alba, W. Mayton, J. Traschen

Advisors: J. Weiler, T. Misner, C. Coons, **B. Schmidt**, B. Dostal, S. Bowen,
A. Schmitz, E.J. Herst, J. Lauderbach, C. Allemang

Staff: **G. Dorrien, M. Finney, S. Love, J. Green**

Dollard called the meeting to order at 6:15 P.M. with B. Dollard reading the Mission Statement.

T. Screws will serve as the Secretary with R. Dishaw not in attendance.

Dollard called for Public Comments – Greg Janoch is here to listen to the Solar Panel presentation, Greg volunteers for WMFC to help with energy conservation.

Upcoming WMFC Events:

- Spring Health Fair, Friday, May 10th
- Food Give away, Monday, May 13th
- Volunteer Group here spreading mulch, Wednesday, May 22nd
- COP Senior New Horizon's trip presentation, Thursday, May 23rd
- Family Recreation Night, Saturday, May 25th
- Dow COP Graduation Celebration Dinner is Wednesday, May 29th
- Last day of preschool, May 30th Year end celebrations 3's on May 28 at WMFC & 4's on May 29 – at 9 Mile Park
- First day of Summer Program June 25th
- Spring Hill and Camp Neyati week of July 15th
- Staff Sunday Fun-day on August 11th – no details yet.

Staff Report: Ben Larson presented the Solar Panel Project, asking the board to approve the project.

- Motion to approve \$300,000 for construction of a Solar Array
 - Motion to approve: D. Parrillo / 2nd D. Dub / Vote was unanimous

Motion to approve the Minutes of the March 5, 2019 Board Meeting

Motion to approve: D. Parrillo / 2nd D. Dub

Investments – D. Parrillo, Chair

- Committee meeting is scheduled for next week.

Accounting / Budget Committee –B. Alba, Chair

- Very clean audit this year, no issues with auditors.
- It was suggested that we change auditors after we have used the same auditors for a period of time, this is an independent look at the financials and should be switched so they do not get comfortable. This will be discussed at the committee meeting next week.

Dow COP Committee – B. Bowen/G. Dorrien Committee Members

- As always Mike is doing a great job, lots going on with the group.

Activities Committee – G. Dorrien, Ex. Director

- The annual appreciation dinner was held in April to celebrate those that help WMFC throughout the year.

Facilities Committee – B. Bowen, Committee Member

- Keeping up with cleaning and maintaining the building.
- Working on getting the pool opened for the summer.

Human Resources Committee – Amy McGinnis, Committee Chair

- The committee will be looking at the new online hiring/orientation process.

Communications Committee – J. Traschen, Chair

- Jesse is working on a WMFC fact sheet.
- Family Focus has been put out since our last meeting.

Auxiliary Committee – G. Dorrien, Ex. Director

- There has not been very many players, but numbers are starting to increase. The program is moving in the right direction, things seem to be going smoothly.

Executive Committee – B. Dollard, Chair

- Did not meet

Fundraising Sub-Committee – J. Buchanan, Chair

- Did not meet
- Give Local is today – make sure to give to WMFC. Thank you to those that already have!

By-Laws– D. Dub

- Did not meet

Nominating Sub-Committee - J. Buchanan

- Did not meet

Executive Director's Report - G. Dorrien

- The water testing has not been an issue after that initial test came back with high levels. Only questions came from the senior services staff, after explaining that the water in the building did not test high it was only from the water directly from the well before it went through our system.

Board member, advisor, and staff comments:

- Do children in our programs require the Measles vaccine before they can attend?
 - Children either have to have started the vaccine process or have a waiver on file with the local health department.
- Board members are requested to look at the website to review their names are correct, if changes need to be made contact Renee Allen or Missy.
- St. John's is interested in having more of our children attend the spring break retreat/work trip next year, they were very pleased with the children that attended.

Motion to Adjourn B. Bowen /2nd D. Parrillo Meeting adjourned at 7:25pm by Dollard.

The next meeting is scheduled for **Tuesday, September 3, 2019** at 6:00 pm. at the West Midland Family Center.

Respectfully submitted,
Tammy Screws / Missy Finney