

**Minutes of the Monday, September 12, 2016
West Midland Family Center Board of Directors Meeting**

Board Members: **R. Dishaw, R. Brock, B. Bowen, J. Buchanan,**

Joe Weiler, A. Pankratz, A. Schmitz, D. Parrillo

Visiting – Heather Fillmore (Wendy Traschen has asked to be dismissed from the board, she does not have time to be at meetings (travels often for work) and has suggested Heather be her replacement).

Excused: J. Lauderbach, W. Traschen, T. Rashid

Advisors: **T. Misner, C. Coons, B. Schmidt, B. Dostal,** S. Bowen,

B. Dollard (came in after COP meeting), E.J. Herst,

Staff: **G. Dorrien, M. Finney,** S. Love, J. Green, **Jillian Spreeman**

Pankratz called the meeting to order at 7:00 P.M. with (Not read) reading the Mission Statement.

Pankratz called for Public Comments: Duane & Lindy Barton discussed WMFC purchasing their home next door, in light of our upcoming expansion. The Barton's presented their reasons why they needed a price in excess of the current market valuation. The Barton's then excused themselves from the meeting. The board discussed the topic and decided at this time we would not make the purchase, the property is not needed for the expansion but would be nice to see WMFC own the property in the future since we do own the property on all three sides of them (M-20 being the 4th side).

Upcoming WMFC Events:

- Saturday, September 17- 10:30 am-Noon - Information Day- Meeting for Class of 2020 Nominees and Parents to learn more about Dow COP
- Thursday, October 13- 6-7:30 pm - Dow COP Committee Meeting- Overview of Class of 2020 Candidates, Review of Dow COP Policies, 2016-17 Activity Ideas with Committee Members
- Thursday, December 8- 6:15-7:30 - Dow Gardens Christmas Walk- Students will be caroling by the barn! – COP Event
- Saturday, September 17th join us for a playground build for our Shepherd Community Preschool – Trixie will have times this week of when they will start.
- Earn to Learn – Wednesday 8:30-11:00, November 2 – Dec 7
- Date Night – October 20th, 5:30 – 8:30
- Importance of Play preschool night – September 29
- Health & Safety preschool night – October 27

Staff Report: Jillian Spreeman, ASP & Recreation Director

- Talked about her involvement in ASP, Summer Program, Recreation and how those programs are going.

Motion to approve the Minutes of the May 2, 2016 Board Meeting

Motion R. Dishaw / 2nd D. Parrillo

Executive Committee – Anne Pankratz, Chair

- Did not meet
- Board members were asked to look at the WMFC website to make sure their information is listed correctly in the board section.

Fundraising Sub-Committee – J. Buchanan, Chair

- Did not meet, do plan on getting together soon.
- Dow's PAC, we are not listed as a choice but you can write in WMFC as the benefactor.

By-Laws / Nominating Sub-Committee – T. Misner, Chair

- Did not meet
- There are 4 directors that will have their term expire this year, if you know of anyone that would be a good replacement please get names to Tom. Three of the current directors can return and Tom will get with them to see if they are interested.
- Looking for committee members as well, if you are interested in joining this committee let Tom know.

Strategic Growth Committee- Dave Parrillo, Chair

- Reviewed the fundraising for the expansion project & discussed where we could still be getting donations from.
- Greg and Dave met about the possibilities of involvement with the other family centers (Coleman/NMFC).
 - Overall the thought of wait and see to collaborate with the other agencies needs to be reconsidered – could possibly have a trial period.
 - Most funding agencies continue with a trend of valuing collaboration.
 - Our mission is to serve the community, which can include these agencies.
 - A staged approach could be considered:
 - College Opportunity Program – Coleman & NMFC, already have students that attend Coleman & Meridian in the program.
 - Preschool – NMFC
 - Will be meeting with the new director at the GMCC to discuss these specific collaboration approaches and see if they are interested in these two ideas.

Investments – B. Dollard, Chair

- Upcoming meeting date –
- This has been a strong year for the endowment fund.

Accounting / Budget Committee – C. Coons, Chair

- Met with auditors, everything was approved and was another great audit!
- Reviewed the financial statements/budget through July.

Dow COP Committee – B. Bowen/G. Dorrien Committee Members

- Report of the summer trips on August 25th for the COP committee, wonderful to hear how much these kids get to experience through the COP program. Gives them lots of budgeting experience, Mike is wonderful with the group, we are truly blessed to have him.
- Orientation night tonight for new students that are interested in being in the program, had a few current students that asked to speak to the group about their experiences.

Activities Committee – A. Pankratz, Chair

- Did not meet

Expansion/Facilities Committee – B. Bowen, Committee Member

- This committee has been busy making decisions, but once one decision is made the next decision effects the previous which leads to reconsideration.
- We will need to first build the new drain field/septic/well then construction will begin. We are looking at the construction project starting in the spring of 2017 now. With the drain field moving to the back field we have decided to move the location of the bus barn as well.
- The well location has been approved by the health department.
- Both gyms have been resurfaced – look awesome. Used a new product, but did have a very strong smell, which caused an issue for some people.
- Have been working on getting the tile & carpets cleaned for the preschool programs to start.
- We will have the major projects done through the expansion project, one of which will be removing the carpet and replacing with tile.

Human Resources Committee A. Schmitz, Committee Member

- Professional Development Day for the staff this past week, lots of topics reviewed – expansion, United Way, Safety and over-view of the payroll/PTO that will be upcoming in January.
- The employee handbook was reviewed, the final version will be approved by November.
- Will be looking at merit increases soon, looking to be approved by November as well.

Communications Committee – W. Traschen, Chair

- Have a new version of the Thank You cards for donations that we receive. Thank you to B & B for getting us new cards for this year.
- The Family Focus will be coming out soon, it will be printed today or tomorrow.

Auxiliary Committee – G. Dorrien, Committee Member

- Past caterer has not caused any issues.
- New caterer – Black Jack's Pizza, the group seems to really like what they are offering.

Executive Director's Report – G. Dorrien

- With a recent death in the community of a youth who was previously actively involved at WMFC help re-confirm to me that working with families for the long term is needed and yields dramatic long term results. We need to continue to do what we do, change does not happen over-night, and it may take a couple of generations to see the effects.

Board member, advisor, and staff comments:

- A. Pankratz highlighted the newspaper articles that were in the board packet.
- J. Weiler talked about how G. Dorrien's talk about how the mental health of the community is important and how we need to pay attention to those patron's and do what we can for them.
- J. Buchanan talked about how suicide is a problem in Midland County and how we as a community need to work together to stop this trend.

Motion to Adjourn B. Bowen/R. Dishaw Meeting adjourned at 8:45 pm by Pankratz.

The next meeting is scheduled for **Monday, November 7, 2016** at 7:00 pm. at the West Midland Family Center.

Respectfully submitted,
Missy Finney