

## General Rules for WMFC Gymnasiums

### **Food and Drinks**

1. Food and drinks cannot be brought into the gyms with the exception of water which is acceptable as long as it is not near the electronic scoreboard panel and outlets.

### **Shoes**

2. Always wear clean, non-marking shoes in the gym.

### **Tape**

3. Tape (of any kind) may not be used on the floors or walls unless first approved by the maintenance department or Recreation Director.

### **Supervision**

4. Children, age 14 and under, must be supervised by an adult at all times. Children may never be left in the gym alone.

### **Gym Equipment and Gym Equipment Rooms**

5. If the basketball hoops need to be moved, they must be moved using the appropriate tools. In Gym B this tool must be hooked to the basketball hoop and NOT the basketball hoop frame or it will result in damage to the frame.
6. Every precaution should be taken to "ready" the gym in such a way that whatever activity you are doing will not lead to equipment being damaged. Example: Move basketball hoops while throwing baseballs if there is a chance that the baseballs will hit and shatter the basketball backboards.
7. Children are NOT ALLOWED in the gym equipment rooms. It is suggested that equipment be brought into the gym by the supervisor in charge in lieu of having children enter the gym equipment rooms.
8. Gym equipment room doors must be closed when there is an activity in the gym.
9. Gym equipment rooms MUST be left neat and orderly and must be locked when your group leaves the gym.

### **Safe Play**

10. Groups that use the gym are responsible for making sure that they have trained staff to deal with emergency situations that might arise. They are also responsible for making sure that they have an appropriate First Aid Kit on hand to handle emergency situations.
11. Hanging or swinging on basketball rims or stands will damage equipment and could result in injury and is not allowed.
12. Gym users must keep their hands and bodies off the gym curtain.
13. Gym users are not to climb on the volleyball, basketball or batting cage equipment.
14. Gym users are not to climb under the bleachers or on top of the tables.
15. Climbing ropes, the climbing wall and the cargo net may be used only if a supervisor has completed the Recreation and Climbing Wall Trainings. Children must always be under strict supervision while using this equipment.
16. Those who use the gym are expected to report any hazardous or dangerous conditions ASAP to the Welcome Center. It is also expected that gym users will take the necessary steps to either make the area safe, or partition off the area, to insure that no one enters the area until the area can be made safe for use.
17. Those who use the gym are expected to report, or bring, any damaged or broken equipment to the Welcome Center ASAP.

### **Before You Leave the Gym**

18. It is expected that groups that use the gym will pick up trash and sweep the gym floor after the group is finished using the gym.
19. All equipment must be returned to the gym equipment rooms before leaving the gym.
20. Gym equipment rooms MUST be left neat and orderly and must be locked when your group leaves the gym.
21. Groups using the locker rooms should check for items left behind and pick up the locker rooms before exiting the facility.

### **Batting Cage**

1. Only those who have completed the Batting Cage Orientation are allowed to use the batting cage.
2. Batting cage rules and procedures must be followed when using the batting cage. Please refer to the *Batting Cage Manual* for more information.
3. Batting cage equipment **MUST** be returned to its **PROPER PLACE** in the gym storage room.
4. Batting Cage must be hoisted up higher than the EXIT sign when it is put away. Strings from the cage should not be hanging down from the batting cage once it is hoisted up. If there are strings hanging down you must bring the cage back down, re-tie the strings, and hoist the cage up again.
5. Batting cage carpet must be hoisted to a point just above the bottom of the basketball hoop frame.

### **Rollerblades, Scooters and Anything with Wheels**

6. Rollerblading and scooter play is allowed only in Gym A.
7. Rollerblades and scooters must be checked for dirt and sharp edges. If dirt and sharp edges are found, the rollerblades and/or scooters cannot be used in the gym.
8. When using rollerblades students are required, at a minimum, to wear wrist guards at all times.
9. Anything that has wheels or anything that could mark up floors should be used only in Gym A.