

Full Time/Part Time Maintenance Worker Job Description

West Midland Family Center is seeking a passionate individual to aid in building and ground maintenance with the goal of keeping our facility looking brand new! We're looking for a person to work full time, mostly afternoons. If you are a dependable, motivated, self-starting individual who is able to tackle any repair task, this position is for you.

Personal Characteristics Desired

- Honest, trustworthy, dependable, diligent, self-motivated
- Able to work independently or as part of a team
- Someone who takes initiative in looking for things that need to be done and does them
- Mechanical aptitude (or willingness to learn)
- Conduct yourself in a manner that promotes the values and mission of West Midland Family Center
- Must be able to pass a background check

Duties

General Maintenance

- Painting
- Minor building repairs
- Light electrical and plumbing
- Light construction
- Inspect / troubleshoot equipment
- Install new equipment
- Pool and bowling center maintenance
- Maintaining gym floors
- Working with outside contractors
- Assisting other departments in setting up/tearing down after events etc.
- Tasks as assigned

Grounds work

- Lawn mowing
- Weed whipping/Edging
- Snow removal
- Spreading mulch
- Tasks as assigned

Custodial (as needed)

- Sweep, mop, dust, vacuum
- Clean and stock commercial restrooms
- Use automated floor scrubber/carpet cleaning equipment

Schedule

- Full time 40 hours a week (will consider part time)
- Monday to Saturday – Primarily afternoons and early evenings
- We offer flexibility and are willing to work with your schedule. Shifts will depend on building usage and seasonal program needs.

Desired Experience

- 1-3 years' experience in general maintenance and grounds work
- Plow truck, HVAC, and skilled trade experience is a plus
- Driver's license and reasonably clean record

Compensation

- Pay based on experience
- Paid holidays & very generous PTO time

How to Apply

Please visit our web site http://www.wmfc.org/get_involved/job_opportunities.html to learn more about us and fill out an application. Email application, cover letter and resume to larrison@wmfc.org